



## **Minutes of Parent Forum meeting held on Wednesday 11<sup>th</sup> May 2022**

In Attendance: DC (Headteacher), VB (Assistant Headteacher), CJ (Join Chair), VW (Joint Chair), MH, DK, SE, DL, SS, MN, NS, RS, SM, JS

Apologies: DD, GM

### **1. Terms of Reference**

Attendees had read and agreed the Terms of Reference.

### **2. Mobile Phones – points discussed**

- Issue of being unaware of when students have lost points or received commendations – remind parents of use of Bromcom Parent App (MCaS – My Child at School) in future communications
- Social Media - where do we address safe use? Personal Development/form time
- Issue raised regarding staff usage of mobile phones during lessons – reminder given about procedures for making complaint
- Staff on duty concern – always at least three staff on duty – could hi vis make them more visible?

### **3. Homework – points discussed**

- Use Friday comms for explaining what homework is used for and types of tasks set
- Do all students have adequate time for completing homework?
- SLT discussion about work life implications
- Survey to be produced to ascertain how student's complete homework – signpost parents to how to use school licensed Microsoft Office suite

### **4. Any other items**

- Writers ribbon - who gives them – VTB to email LH
- Date of next meeting to be confirmed
- Newsletter – Add Celebration assembly
- Second-hand uniform – this should be donated to company in Rubery
- Next meeting topic: Communication